



Minutes of the Town Council held on Tuesday, October 7, 2025, 7:00 am

Council Members Present: Mayor Brenda Brown, Bill Lumpp, Larry Taylor, and Xavien Harrison

Council Members Absent: Kate Burns

Town Staff Present: Chris Joyner, Koy Worrell, Randy Lansing, Shawn Lucas, Trey Sanderson, and Caleb Shockley

1) Call to Order by Mayor Brown

Mayor Brown called the meeting to order at 7:00 pm.

2) Pledge of Allegiance & Invocation

Mayor Brown led the Pledge of Allegiance and Invocation

3) Approval of Meeting Minutes

3.a) Meeting Minutes - Review and approve the September 17, 2025, Nashville Town Council regular meeting minutes.

Council Member Lumpp advised that HR director's name was incorrect in the minutes and that his name was spelled wrong on the first page of the minutes.

Motion made by Larry Taylor to approve the September 17, 2025, Nashville Town Council regular meeting minutes. Seconded by Xavien Harrison. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

4) Public Comments

Anna Joyner, 806 South Creek Drive, Nashville. Ms. Joyner stated that she is a real estate agent in Nash County with 32 years of experience and co-owner of Market Leader Realty. She noted that she and her business partner have rehabilitated over 14 homes in the Nashville and Rocky Mount areas, including eight within Nashville's Historic District, two in Birchwood, two at the Rocky Mount Mills, and two in historic downtown Washington. She also shared that she and her husband restored their former home at 121 South Boddie Street, where they lived for 13 years. Ms. Joyner provided a handout showing properties in the Nashville Historic District and stated that 27 homes that she says are listed on the National Register of Historic Places have been torn down. She referenced several examples, including the Vaughn House, the Sally Braswell House, the former Nashville Fire Department building, and the Lustron Home built in the 1940s for World War II veterans. She stated that the home located behind the Methodist Church, is one of the most beautiful homes in Nashville purchased by the Church in September 2023 for approximately \$240,000. She stated Two years ago they were told that the Church would not tear it down, they were going to use it for youth purposes. Then she hears through the grapevine that the Church is getting ready to demolish it. Ms. Joyner estimated that demolishing the structure and building a parking lot would cost around \$70,000. She believes that \$70,000 would be plenty to fix the house. She doesn't believe that that demolishing this home "would save souls". She stated the Will Dozier House at 111 South Hilliard Street was built in 1903, describing it as one of the finest homes in Nash County. She stated that no one want to see this house torn down, including Church members. On her Facebook post she had over 100 comments and 23 shares. She suggested that the property could be repurposed as a parsonage, missionary home, rental unit, or domestic violence shelter. Ms. Joyner stated that she has nothing against the Methodist Church be she does not believe in demolishing our history. She stated we need to protect our heritage, our history, and historical homes. Right now, there are two homes on the chopping block that she is sure will be coming down and she wants to save them. She knows that Raleigh has a Historic District and has an ordinance that prevents demolition by neglect and feels we need to do something about it and make it a criminal offense.

Joanne Cooper, 203 West Washington Street, Nashville. Ms. Joanne Cooper stated that while she does not live within the town limits, she works at 203 West Washington Street as the publisher of The Nashville Graphic. She understands that local government may not be able to take reactionary action to prevent the demolition of another historic home in Nashville but thinks it is important that Council knows how residents feel as the Town continues to lose its architectural history "bite by bite." She urged the Town to consider proactive measures to protect Nashville's heritage. Ms. Cooper noted that since 1997, the north side of downtown has been lost to make way for the County Administration Building and courthouse expansion. She stated the Nashville Garden Club in the 1950s, led by Dorothy Linskey, moved the train depot to save it even back then they understood preserving history. She stated that people move to Nashville for many reasons, safety, schools, location and Nashville small charm, which is full of its historical heritage. There is very little bricks and mortar left of Nashville's history. Ms. Cooper stated no one wants government dictating what people can and can't do with their properties but isn't that what government already does by telling her when her awning needs replacing. Even in a subdivision people have to abide by guidelines of a homeowner's association. Ms. Cooper stated that there are proactive ways to provide encouragement without government mandates. As leaders, please explore what other Towns are doing. She listed Towns that have a historic commission not a private organization: Mt. Airy, New Bern, Wilson, Cary, Smithfield, Edenton, Warrenton and Louisburg. These Town's commissions have encouragement for preservation as well as mandates. Ms. Cooper stated that as leaders their actions speak loudly to preserve Nashville. She stated that they cannot sit and watch the original Nashville disappear to pave way for things that will not replace the

original architecture and culture that they enjoy today. Please consider moving forward placing things in action to save what we have left. She agrees with Ms. Joyner if there is any way to stop what is happening now to consider it.

Julius Jones, 1004 Mulberry Road. Nashville. He has been trying to figure out who owns the entrance to the Cottonwood Subdivision, he has been cutting the grass for the last two years. He knows that the Town has issues citations to neighbors that do not cut their yards. He stated the Director Lucas has sent letters to who he thinks owns it but the Town needs to find out who owns it. They have to keep their homes neat, and the entranceway needs to be neat. He handed up a map of the subdivision showing the map.

Ollie Silver, 2020 Aspen Court, Nashville. Mr. Silver wanted the Council to know that people are going too fast in the Cottonwood Subdivision neighborhood. There is a school bus that turns around in the morning and afternoon that picks up children and lets them off, there are people trying to get to work. People are going way to fast. He wanted to ask about getting some support for a speed limit sign and possibly some speed bumps.

Michael & Lynn Pardue, 217 E. Church Street, Nashville. They wanted to address the Council about the house on Hilliard Street. They live directly across the street from the house. Since the Church bought the house, the Church has have done no upkeep except to cut the grass and some yard maintenance. As a former members of the Church, they were told the Church would use the house for youth, he knew the history of way thing go and knew this day was coming. He hopes that there is something that can be done to preserve older homes. They live in an older home; it is 140 years old. Mrs. Pardue stated that it was her grandmother house. She stated she is usually the quiet one, but she speaks up when it is important. She came back after college, because Nashville has her heart and part of that is its history. Their house is one of those in the historic district and she hope that one day that it will not be a second thought to somebody after they die. She knows it is not always better to save the old, but she thinks this is important to look at before it is just torn down. She knows a lot of decisions have already been made but this house wasn't really up for sale to give a chance to someone that might love it because the Church stepped in, and they may need it. She feels that it's important to look at in the future to let somebody that cares about it step up and maybe they can help.

5) Reports/Special Presentations

5.a) Arbor Day Proclamation - Proclaim Wednesday, November 5, 2025, as Arbor Day in Nashville with reading of an Arbor Day Proclamation.

Park, Recreation and Cultural Resources Director Koy Worrell stated that Arbor Day is a secular day of observance in which individuals and groups are encouraged to plant trees. National Arbor Day is celebrated on the last Friday in April, but it is common in North Carolina to celebrate in the Fall during the tree-planting season. In celebration of Arbor Day, our Parks, Recreation, and Cultural Resources Department will be planting trees along Washington Street, 1st Street Extension, and at the Nashville Junction. The proclamation recognizes November 5, 2025, as Arbor Day in the Town of Nashville.

Motion made by Xavien Harrison to approve the proclamation recognizing November 5, 2025, as Arbor Day in the Town of Nashville.. Seconded by Bill Lump. Vote – Yeas: Bill Lump, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

arbor day 2025 

6) Old Business

6.a) Annexation of 890 & 894 Breedlove Road - Open and hold a scheduled public hearing on the satellite annexation of 0.72-acres of land with a duplex house at 890 Breedlove Road into the Town of Nashville and approve the annexation with Ordinance 2025-30.

Town Manager Randy Lansing stated that at the September 17, 2025, council meeting, the Council certified the sufficiency of the annexation of 0.72 acres (one lot) with a duplex house at 890 Breedlove Road owned by JMK Rentals, LLC, and scheduled a public hearing on its annexation for October 7, 2025. Notice of the hearing was published in the September 25th edition of the Nashville Graphic Newspaper, and notification letters were mailed to abutting property owners on September 18, 2025.

This property is zoned A-1 Agricultural in the ETJ. Jason Walters, owner of JMK Rentals, LLC, wants to keep the property zoned A-1 Agricultural. Duplexes are permitted in the A-1 Agricultural zoning district of our zoning ordinance.

Motion made by Larry Taylor to enter public hearing the public hearing and receive oral and written comments on this annexation. Seconded by Bill Lumpp. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

There were no speakers during the public hearing.

Motion made by Xavien Harrison to exit public hearing the public hearing and receive oral and written comments on this annexation. Seconded by Bill Lumpp. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

Motion made by Larry Taylor to approve Ordinance 2025-30 annexing 890 Breedlove Road into the Town of Nashville.. Seconded by Xavien Harrison. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

2025-30 Ord annex 890 & 894 Breedlove Road 

6.b) Housing Selection Committee Bylaws - Review and approve an amendment to the Housing Selection Committee Bylaws for the Town's proposed Community Development Block Grant Neighborhood Revitalization (CDBG-NR) program to require homeowners to be current on property tax and town utility payments to be eligible for participation in the housing rehabilitation/replacement project.

Town Manager Randy Lansing stated that the North Carolina Department of Commerce's Community Development Block Grant Neighborhood Revitalization (CDBG-NR) program for owner-occupied housing rehabilitation and replacement requires the sponsoring municipality to establish a Housing Selection Committee that operates with bylaws that govern the selection of homeowners to participate in the municipality's CDBG-NR housing rehabilitation/replacement program.

While reviewing potential applicants for the Town's rehabilitation/replacement program, the Housing Selection Committee felt it was important that applicants not owe back taxes or be delinquent on utilities with the Town. The Housing Selection

Committee is recommending an amendment to the Housing Section Committee Bylaws that requires selected applicants for the program to be current on the payment of their town property taxes and utilities.

Council Member Larry Taylor asked if this change would disqualify an applicant. Manager Lansing advised that yes, there was one applicant that is not current on taxes, Town staff had reached out to inform the applicant that this would disqualify the applicant from the program. Planning Director Shawn Lucas confirmed that a notice was posted on the door of the property and a certified letter was sent and signed for, and the applicant has been made aware of the program requirements. Council Member Lumpp discussed the need to define specific timeframes in the policy, suggesting a six-month period to pay at least 50% of back taxes and place the remaining balance on a payment plan before proceeding. It was agreed that this language should be added to the policy for consistency and clarity. It was also discussed ensuring the applicant remains current on payments throughout the process and during the five-year occupancy requirement following completion of the project. Staff will research whether the five-year restriction includes ongoing tax and utility obligations.

Motion made by Larry Taylor to approve an amendment to the Housing Selection Committee Bylaws for the Town's proposed Community Development Block Grant Neighborhood Revitalization (CDBG-NR) program to require homeowners to be current on property tax and town utility payments if not then to allow a six-month period from today's date to pay at least 50% of back taxes and place the remaining balance on a payment plan to be eligible for participation in the housing rehabilitation/replacement project.. Seconded by Bill Lumpp. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

housing selections committee bylaws 

- 6.c) Local Match for CDBG-NR Application - Review, discuss, and decide on contributing a local match to the Town's CDBG-NR application which will rehabilitate or replacement four to seven houses for low-income homeowners in Nashville.

The Town staff is working with Ben Jones with Faltor Consulting Co., Goldsboro, to prepare and submit an application to the North Carolina Department of Commerce's Community Development Block Grant Neighborhood Revitalization (CDBG-NR) program to rehabilitate or replace 4 to 7 houses of low-income homeowners in Nashville. The CDBG-NR program does not require a local match by the applicant, but Mr. Jones says that a new scoring criterion for the program now allows reviewers to give additional points to applications contributing a local match to the grant money. Grant matches are typically a percentage of the grant request/award. Our CDBG-NR application request will be for \$950,000. A 3% match would be \$28,500. A 5% match would be \$47,500. If the Council chooses to provide a local match and if we are successful in getting a CDBG-NR grant, contributing or expensing the local match would not happen until the FY-27 budget, which begins July 1, 2026, and we would have time to budget for the expense.

Motion made by Xavien Harrison to approve on contributing a local match of 3% to the Town's CDBG-NR application which will rehabilitate or replacement four to seven houses for low-income homeowners in Nashville.. Seconded by Larry Taylor. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

7) New Business

7.a) Stoney Creek Master Park Plan - Review and approve Resolution 2025-31 awarding a professional service contract to Griffin Grantworks for writing a master plan for Stoney Creek Environmental Park.

Park, Recreation, Cultural Resource Director Koy Worrell stated that one of the items budgeted for in the FY-26 for the Parks, Recreation, and Cultural Resources Department is to create a master plan for Stoney Creek Environmental Park. A master plan is a long-term, conceptual document that provides a strategic vision and roadmap for the development or renovation of a park. A master plan is best practice when completing park renovations to ensure that planned additions align with the community's needs and are necessary to be competitive when applying for grants. David Griffin from Griffin Grantworks has submitted a proposal to facilitate the Stoney Creek Environmental Park Renovation Master Plan. The estimated fee for this service is \$8,750.

Director Worrell introduced Mr. Griffin to the Council. Mr. Griffin advised that he is a 30-year parks and recreation professional and has been writing grants and park plans for over 20 years and his most recent project that he completed was the renovation of Battle Park in Rocky Mount. If the Council chooses to go forward with the plan, he is very excited.

Director Worrell stated that Mr. Griffin has extensive experience with master park plans, with a proven track record of successful grant awards, including Rocky Mount's Battle Park Renovations, Sunset Park Renovations, and Stith-Talbert Park Renovations. As the cost of these professional services is under \$50,000, the Council can exempt this project from the Mini-Brooks Act's requirement of using a qualification selection process for selecting an architect, engineer, or other professional services. Director Worrell advised that this was reviewed by the Parks and Recreation Board at their September meeting and they are recommending approval.

Council Member Lumpp asked what the budget was for this project. Director Worrell advised that it was \$8,750, which is the amount of the estimated fee. Council Member Lumpp asked if this master plan was a similar process as the downtown plan. Director Worrell advised that it would be a similar process that the Town went through for Glover Park in early 2023 where the new additions that are being worked on now are happening, but this would be Stoney Creek Park.

Motion made by Xavien Harrison to approve Resolution 2025-31 awarding a professional service contract to Griffin Grantworks for writing a master plan for Stoney Creek Environmental Park.. Seconded by Bill Lumpp. Vote – Yeas: Bill Lumpp, Xavien Harrison . Nays: None. Motion carried unanimously.

2025-31 Resolution - Stoney Creek Park Master Plan 

7.b) Rezoning 111 W. Cross Street - Open and hold a scheduled public hearing on the rezoning of 111 W. Cross Street from B-1, Highway Business, to CZ-NR-I, Conditional Zoning Non-Residential Industrial, and approve, deny, or take no action on Ordinance 2025-28 conditionally rezoning the property.

Planning Director Shawn Lucas advised that Emad Abukheit, ERMA Nash LLC, has requested that his property at 111 West Cross Street be rezoned from B-1 Highway Business to Industrial. The property is 2.46-acre with road access off West Cross Street and South Boddie Street. Mr. Abukheit wants to use this property for processing and distribution of salt and asphaltic concrete products, which are

allowed in the zoning ordinance's Table of Allowed Uses for the Industrial zoning district and not in the B-1 (Highway Business) district. The Planning Board held a public hearing and heard this rezoning request on August 26, 2025, at its regular meeting. After determining that the rezoning request was consistent and in the Public's best interest, Planning Board member Walter Harper made a motion to approve the rezoning request, with a second by Board Member Eddie Thomas. The motion for approval passed 6-0, and the Planning Board recommended the rezoning to the Town Council. At the September 2, 2025, Town Council meeting, Council members expressed concerns that a number of the allowable uses in the I-1 Industrial zoning district may not be compatible or in harmony with the surrounding properties. The land uses to the west of the property are industrial, warehousing, and residential; to the north - residential and commercial; to the east - commercial and warehousing; and to the south - railroad. The Council took no action on the rezoning request and directed the Planning Director to talk with the applicant and encourage conditional rezoning of the property that limits the uses to the applicant's desired processing and distribution of salt and asphaltic concrete products. Emad Abukheit has revised and resubmitted his rezoning request to rezoning the property to CZ-NR-Industrial (conditional zoning non-residential industrial). A new public hearing notice on the rezoning request was published in the September 25th and October 2nd editions of the Nashville Graphic, and letters were sent out to approximately 65 property owners within a 500-foot radius. The applicant is requesting the following industrial uses via the conditional rezoning process: 1. Manufacturing Assembly Processing and Distribution 7. Animal feed preparation and manufacturing 2. Metal Fabrication Shop 8. Eating and drinking establishments 3. Food Manufacturing and Distributing 9. Service (retail) land use 4. Storage of Goods (indoor and outdoor) 10. Professional office space 5. Warehousing 11. Indoor recreation center 6. Asphaltic Concrete Processing and Bagging. The Planning staff recommends these uses be approved for the property, along with the following conditions: Significant or substantial modifications or revisions to the approved site plan may require additional review by the Town of Nashville Technical Review Committee and the Town of Nashville Planning Board as well as re-approval by the Town of Nashville Town Council at the discretion of the Planning Director or his designee. The applicant must comply by the drawn-out site plan with regards to the on-site Outside Storage. The applicant cannot stack storage containers on top of each other. The applicant is allowed to have no buffer or screening for storage zone 1. For storage zone 2, either a vegetative buffer or fence. For storage zone 3, a fence only, and for storage zone 4, a fence and vegetative buffer. The applicant must abide by Section 24.4 - Noise, where it states that unreasonable "loud" noise or "disturbing" noise shall not be allowed between the hours of 10:00 PM and 6:00 AM. The applicant must abide by the Industrial-1 Zoning Setback per the Town of Nashville Zoning and Setback Chart. Any fencing the applicant plans to install must abide by Section 18-58 Fence Regulations of the Town of Nashville Zoning Ordinances Standards. Any business signs must abide by the Town of Nashville Sign Ordinances. Prior to the Change of Use, the following permit shall be issued by the Town of Nashville Planning Department. (Zoning Permit) The conditional zoning map amendment shall be invalid unless and until the petitioner(s) consent in writing to all the attached development conditions.

Motion made by Larry Taylor to enter public hearing on the rezoning of 111 W. Cross Street from B-1, Highway Business, to CZ-NR-I, Conditional Zoning Non-Residential Industrial. Seconded by Xavien Harrison. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

There were no speakers during the public hearing.

Motion made by Larry Taylor to exit public hearing. Seconded by Bill Lumpp. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

Council Member Lumpp stated that the applicant has an issue because this property is not in conformity with the Town's current rules. Director Lucas stated that was correct. Council Member Lumpp stated that he feels the Council should table this item until the property is in the proper order.

Motion made by Bill Lumpp to table on the rezoning of 111 W. Cross Street from B-1, Highway Business, to CZ-NR-I, Conditional Zoning Non-Residential Industrial. Seconded by Larry Taylor. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

7.c) Employee Background Checks - Review and approve an amendment to the Town's Personnel Policy that requires a criminal history check conducted by the North Carolina State Bureau of Investigation (NCSBI) for employees who work with children.

Human Resources Director Trey Sanderson advised that NCGS 1601-164.2(b) requires that employees who work with children in any capacity must go through a State Bureau of Investigations finger-printed background check. The Human Resource Department is recommending we add the below statement into Article IV. Recruitment and Employment, Section 3. Recruitment, Selection, and Appointment, Subsection Selection and Appointment in the Town's Personnel Policy Manual. This only applies to employees hired after 10/1/25. In compliance with G.S. 160A-164.2(b), if the position being filled requires an applicant for employment to work with children in any capacity, the Town must require the applicant, if offered and accepted the position, to be subject to a criminal history check conducted by the North Carolina State Bureau of Investigation (NCSBI). These checks must be performed in accordance with G.S. 143B-1209.26, which authorizes the NCSBI to provide fingerprint-based state and national criminal record checks to the Town. Council Member Lumpp wanted to clarify that this was only for the new employees, Director Sanderson advised that was correct.

Motion made by Larry Taylor to approve an amendment to the Town's Personnel Policy that requires a criminal history check conducted by the North Carolina State Bureau of Investigation (NCSBI) for employees who work with children.. Seconded by Xavien Harrison. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

8) Town Manager's Report

Manager Lansing advised that he wanted to remind the Council of the work session on October 8, 2026, that consultant Michael Harvey with InFocus will be present to assist with updates to the Town's zoning ordinances. Town Attorney Francis Raspberry will also attend. Mr. Raspberry reviewed the proposed ordinance amendment on the agenda and provided suggestions, which have been shared with both the Council and Mr. Harvey.

9) Council Comments

Council Member Harrison thanked the gentleman that spoke about the subdivision for providing the map for additional information and he would return the map after the meeting.

Mayor Brown thanked everyone for coming, that the Council cannot address something if they don't know about it.

10) Adjourn

Motion made by Larry Taylor to adjourn at 7:57 PM.. Seconded by Xavien Harrison. Vote – Yeas: Bill Lumpp, Larry Taylor, Xavien Harrison . Nays: None. Motion carried unanimously.

Brenda Brown
Brenda Brown, Mayor

ATTEST:

Louise Bennett
Louise Bennett, Town Clerk





Proclamation to Celebrate Arbor Day

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

Whereas, Arbor Day is now observed throughout the nation and the world, and;

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and;

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and;

Whereas, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and;

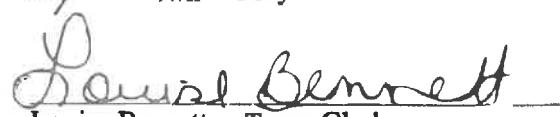
Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Brenda Brown, Mayor of the Town of Nashville, do hereby proclaim November 05, 2025, as Arbor Day in the Town of Nashville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 7th day of October 2025


Brenda Brown — Mayor


Louise Bennett — Town Clerk



Document prepared by and returned to Louise Bennett, Nashville Town Clerk, 499 Barnes Street, Nashville, NC 27856. 252-459-4511 louise.bennett@townofnashvillenc.gov

ORDINANCE 2025-30

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF NASHVILLE, NORTH CAROLINA WITH THE ANNEXATION OF 0.72 ACRES AT 890 & 894 BREEDLOVE ROAD

WHEREAS, the Nashville Town Council has been petitioned under NCGS 160A-31 to annex 0.72 acres of land located at 890 & 894 Breedlove Road, Nashville, and shown on the attached Annexation Map, and legally described below; and

WHEREAS, the Nashville Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition with Resolution 2025-32; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition with Resolution 2025-33 and a public hearing on the question of this annexation was held at Nashville Town Council Chambers at 7:00 PM on October 7, 2025; and

WHEREAS the Nashville Town Council finds that the petition meets the requirements of NCGS 160A-31;

NOW, THEREFORE, Be It Ordained by the Town Council of the Town of Nashville, North Carolina, as follows:

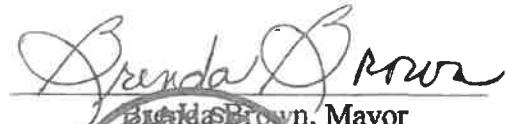
Section 1. That by virtue of the authority granted by NCGS 160A-31, the following described territory, commonly known as 890 & 894 Breedlove Road, Nashville, NC, is hereby annexed and made part of the Town of Nashville as of April 8, 2025:

Section 2. Upon and after April 8, 2025, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances, and regulations in force in the

Town of Nashville and shall be entitled to the same privileges and benefits as other parts of the Town of Nashville. Said territory shall be subject to municipal taxes according to NCGS 160A-58.10.

Section 3. The Town Clerk of the Town of Nashville shall cause to be recorded in the office of the Register of Deeds of Nash County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall be delivered to the Nash County Board of Elections, as required by NCGS 163-288.1.

PASSED, APPROVED and ADOPTED this 7th of October 2025.


Brenda Brown, Mayor


ATTEST:


Louise Bennett, Town Clerk

NORTH CAROLINA

NASH COUNTY

I, Frederick E. Sanderson III, a Notary Public in and for the above referenced county and state, do hereby certify that Louise Bennett personally appeared before me this day and acknowledged that she is the Clerk of the Town of Nashville and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Mayor, sealed with its corporate seal, and attested by herself as its Town Clerk.

Witness my hand and official seal, this the 7th day of October, 2025.


Frederick E. Sanderson III
Notary Public

My commission expires: July 8 2029

FREDERICK E. SANDERSON III
NOTARY PUBLIC
NASH COUNTY
NORTH CAROLINA

BRENDA BROWN
MAYOR

RANDY LANSING
TOWN MANAGER



TOWN COUNCIL
LARRY D. TAYLOR
KATE C. BURNS
XAVIEN HARRISON
BILL LUMPP

TOWN OF NASHVILLE HOUSING SELECTION COMMITTEE BYLAWS

- I. Purpose. The purpose of the Nashville Housing Selection Committee is to make recommendations to the Town on the following:
 - A. Recommend which residents are in need of housing assistance.
 - B. To review housing grant applications and housing needs.
 - C. To make recommendations concerning the items that require citizen input in the grant applications such as which citizens should receive housing assistance, what if any interest should be paid by citizens who receive housing funds and the types of assistance that will be provided.
- II. The Nashville Housing Selection Committee apply Eligibility Criteria as follows:
 - A. Owner occupied home,
 - B. Home is "Real Property",
 - C. Home is located within the Town limits of Nashville,
 - D. Homeowner is up to date on real estate taxes, and if not, they have until April 7, 2026, to pay 50% of back taxes, and the remaining taxes owed need to be on a payment plan and have made on-time payments for six months and be current on their town utility bills.
 - E. Owner's income is 80% or less than the median family income of the Rocky Mount Metropolitan Statistical Area (MSA).
- III. The Nashville Housing Selection Committee will apply additional Criteria as follows:
 - A. Elderly,
 - B. Disabled or handicap household members,
 - C. Minors living in the home, and
 - D. Any additional information the consultant finds pertinent
- IV. Membership. The Selection Committee membership shall consist of 4 members. Members will be appointed by the manager and shall serve for a term of two years.
- V. Officers. The Selection Committee shall have the following officers:

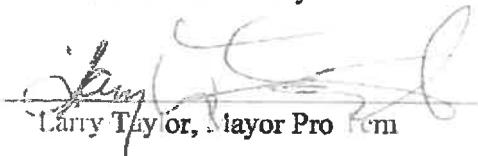
Chairman: The Chairman will be elected by the members of the Housing Committee. The Chairman shall decide all points of order and procedure, subject to these bylaws, unless otherwise directed by a majority of the Committee in session at the time. The Chairman shall vote on all matters before the Committee and shall have no extraordinary voting powers in the case of a tie vote. The Chairman shall preside at all meetings and shall appoint the Chairman of all subcommittees. The Chairman shall be responsible for establishing the agendas for all

meetings. Upon resignation of the Chairman, the Committee shall elect a new Chairman within 90 days to complete the existing term of office.

Vice-Chairman: A Vice-Chairman shall be elected by the Committee from among its members in the same manner as the Chairman and shall be eligible for re-election. He/she shall serve as acting Chairman in the absence of the Chairman, and at such time he/she shall have the same powers and duties as the Chairman.

- VI. Attendance at Meetings. Should a Committee member fail to attend three (3) consecutive regularly scheduled meetings, the Chairman shall contact the member to determine their interest in continuing to serve on the Committee. Should there be no reasonable excuse for such absences, the Chairman, with the concurrence of the Committee present at a regular meeting, may recommend to the Board of Commissioners that a vacancy be declared and that the vacant position be filled.
- VII. Voting. All members of the Committee shall vote on every issue that requires this procedure except that a member of the Committee shall be excused from voting on matters involving direct personal or financial interest. In the event that Committee member abstains from voting for reasons other than direct personal or financial interest, the abstention shall be ruled by the Chairman as an affirmative vote. A tie vote of those present shall cause the motion to fail.
- VIII. Meetings.
 - A. Regular Meetings: Regular meetings of the Committee shall be held on a date and time which shall be approved by the majority of the members.
 - B. Special Meetings: Special meetings of the Housing Committee shall be held at a time and place designated by the officer calling the same and shall be called by the Chairman or Vice-Chairman. Notice thereof shall be given to all members not less than forty-eight hours in advance.
 - C. Cancellation of Meetings: Whenever there is no business for the Committee, the Chairman may dispense with a regular meeting by giving notice to all the members not less than seventy-two hours in advance.
 - D. Quorum: A quorum shall consist of a majority of the Committee membership.
 - E. Conduct of Meetings: Committee meetings and its subcommittees shall be governed by Robert's Rules of Order.
- IX. Amendments. These bylaws may be amended at any time by an affirmative vote of a majority of the members of the Committee. The proposed amendment must have been presented in written form to the Committee members at least seven (7) working days prior to the date of the meeting at which such action is to be taken.

Adopted by the Town Council of the Town of Nashville this 7th day of October 2025.



Larry Taylor, Mayor Pro Tem

Attest:



Louise Bennett

Louise Bennett, Town Clerk

RESOLUTION 2025-31

**EXEMPTING THE TOWN OF NASHVILLE FROM THE MINI-BROOKS ACT AND
AWARDING A CONTRACT FOR THE PARK MASTER PLAN FOR STONEY CREEK
ENVIRONMENTAL PARK**

WHEREAS Section 143-64.31 of the North Carolina General Statutes (NCGS) requires local governments to use a qualification based selection procurement process for selection of architects, engineers, and surveyors for projects where the expected professional fees are \$50,000 or more, and

WHEREAS NCGS 143-64.32 authorizes local governments to exempt themselves from the qualification based selection procurement process for selection of architects, engineers, and surveyors on projects where the expected professional fees are less than \$50,000, and

WHEREAS the Town of Nashville needs to create a Park Master Plan for Stoney Creek Environmental Park, and is in need of professional services for the Stoney Creek Environmental Park Renovation Master Plan, and

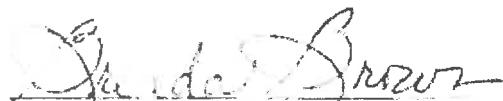
WHEREAS Griffin Grantworks has submitted a proposal for facilitating the creation of the Stoney Creek Environmental Park Renovation Master Plan,

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Nashville, North Carolina, as follows:

SECTION 1. That Town Council hereby exempts the Town from the qualification-based selection procurement process required by NCGS 143-64.31 for professional services for the Stoney Creek Environmental Park Renovation Master Plan Project.

SECTION 2. That an \$8,750 professional service contract for the Stoney Creek Environmental Park Renovation Master Plan Project is hereby awarded to Griffin Grantworks.

PASSED, APPROVED, and ADOPTED this 7th day of October 2025


Brenda Brown, Mayor

Attest:


Louise Bennett, Town Clerk

