

The Town Council of the Town of Nashville held a Regular Meeting on Tuesday, August 4, 2020 at 7:00 PM in Town Council Chambers. Members Present: Mayor Brenda Brown, Council Member Louise Hinton, Council Member Lynne Hobbs, and Council Member Larry Taylor. Absent: Mayor Pro Tem Kate Burns. Staff Present: Randy Lansing – Town Manager, Lou Bunch – Human Resources Director and Interim Town Clerk, Tina Price – Planner I/Code Enforcement Officer, Sherry Moss – Planning and Development Director, Chris Joyner – Fire Chief, Lee Brown – Public Works Director, Anthony Puckett – Police Chief, and Tikela Alston – Library Director. Others Present: Kevin Varnell, Stocks Engineering.

1. Mayor Brown called the meeting to order at 7:00 PM and welcomed those in attendance.
2. Mayor Brown led the Pledge of Allegiance.
3. Mayor Brown led the Prayer.
4. Mayor Brown called for the Approval of Meeting Minutes.
 - a. There being no corrections, Mayor Brown called for a motion to approve the July 1, 2020 – Agenda Meeting Minutes. Council Member Hinton made a motion to approve the minutes as written, seconded by Council Member Hobbs. There being no discussion, Mayor Brown called for a vote. The minutes were unanimously approved (3-0).
 - b. There being no corrections, Mayor Brown called for a motion to approve the July 7, 2020 - Regular Meeting Minutes. Council Member Hobbs made a motion to approve the minutes as written, seconded by Council Member Hinton. There being no discussion, Mayor Brown called for a vote. The minutes were unanimously approved (3-0).
5. There were no Public Comments.
6. Mayor Brown called for Old Business.
 - a. Mayor Brown called for Consideration of Resolution 2020-17: Resolution Awarding a Construction Contract on the Windy Oak Drive/Laurel Springs Drive Drainage Improvement Project.

Mayor Brown gave a summary of the issue: The storm water drainage system in the Windy Oak Drive and Laurel Springs Drive neighborhood does not have an over the land route for storm water to flow when the drainage system's capacity has been exceeded. This causes the storm water to backup and flow across abutting residential lots. The Public Works staff, working with the Town Engineer, has developed a construction project to build an over the land route for the excess storm water to flow, and has prepared written specifications for the project. Three area excavating contractors, all of who are qualified to construct such a project, looked at the project – Ed Braswell & Sons Construction of Rocky Mount, SAC Enterprises, Inc. of Nashville, and Weaver's Asphalt & Maintenance Company of Rocky Mount. Two contractors have submitted bids: SAC Enterprises for \$29,710 and Weaver's Asphalt for \$43,000. The FY-21 Stormwater Budget contains \$30,000 for small drainage improvement projects. The Manager's recommendation is to approve Resolution 2020-17: Awarding a Construction Contract on the Windy Oak Drive/Laurel Springs Drive Drainage Improvement Project.

Mayor Brown asked the Council if they had any comments on this issue. Mr. Lansing stated that they have executed a contract with Stocks Engineering to study the storm water drainage in this area. He commented that Kevin Varnell is now far enough along with this project and has a follow-up report for the Council, which will have some impact on the recommendation. Mr. Lansing turned the meeting over to Kevin Varnell. Mr. Varnell distributed an aerial map of the area and a summary of the proposed solutions.

Mr. Varnell explained that the "Level of Service" is the storm event that the current stormwater system will handle. For this area the current level of service is a one year storm event; anything above that will start to back up water into Par Drive and Windy Oak Drive, and will begin to go over the road. He explained that they have separated Par Drive and Windy Oak Drive so that they could talk about the two different areas. He noted that in a 10 year storm event, Par Drive had 1.25' of water in the street, which equates to 15" of water, and this is what we experienced during the last storm event. He also noted that if you look at the 100 year flood event, Par Drive would go 2.2' under water. Based on these models, a 100 year flood event would flood the homes on Par Drive with the current drainage system that we have in place. He also noted that Windy Oak Drive currently has a one year level of service and that a 10 year storm event would overflow the road by .5', and a 100 year flood event would overflow the road by 1.6'.

Mr. Varnell explained that the issue is the pipe size on Windy Oak Drive. There is currently a 24" pipe that goes from Windy Oak Drive through South Creek over to Laurel Springs Drive; this pipe is what is causing water to back up. He noted that Par Drive is a foot below the Windy Oak Drive pipe. Mr. Varnell continued by stating that before it can overtop Windy Oak Drive, around a foot of water is backing up into Par Drive. He explained that this is why we are seeing the conditions that we are. Mr. Varnell stated that they have come up with three proposed solutions. The option of lowering Windy Oak Drive by two feet, although the most cost effective, would still have only a one year level of service and would not change anything for the current situation on Par Drive; there would still be around .4' of water for a 10 year event, and 1.6' for a 100 year event. This is considered unacceptable as you cannot drive through it. He did note that this option would increase to a two year level of service on Windy Oak Drive, however a 10 year storm event would increase the depth of the water to 1.1' while a 100 year storm event would increase to 2.1' feet of water.

The second option is to install a 36" pipe beside the existing 24" pipe from Windy Oak to Laurel Springs. This option would give a five year level of service on Par Drive, with a 10 year storm at 0.2' and a 100 year storm at 0.8' of water. Windy Oak Drive would also have a five year level of service, with a 5 year storm at 0.1' and a 100 year storm at 1.2' of water. The third option is to install a 48" pipe beside the existing 24" pipe from Windy Oak to Laurel Springs. This is the best option, improving the level of service to ten years on both streets and reducing the 10 year storm levels to 0 on both Par Drive and Windy Oak Drive, and reducing the 100 year storm levels to 0.7' and 1' respectively. Mr. Varnell pointed out that this would increase the impervious stormwater basin where the water goes under South Creek Drive by 0.33'. He commented that based on his conversations with the homeowners, they have never seen that ditch overflow and go over top of the road. Mr. Varnell added that after running the models, it seems to match up with what the homeowners have said. He commented that they feel like the 0.33' is still an acceptable level of service for that crossing South Creek Drive. Based on these proposed solutions, Mr. Varnell stated that they did not feel like the proposal that the Council had initially received would accomplish much seeing that it would make Par Drive better but it would make Windy Oak worse for the four homeowners in the cul-de-sac.

Mr. Varnell gave some other general observations. 1) The retention pond on Par Drive is doing very little; the storm system is actually backing up into that pond before it has a chance to do a lot. That pond is not currently being maintained. 2) Par Drive is constructed approximately 1' below the Kelly property at 215 Windy Oak Drive, which means as the water backs up Par Drive would go one foot under water before anything would spill over. 3) The existing 24" pipe under Windy Oak carries 24 CFS (cubic feet per second); the 5 year storm is event is 53 CFS and the 10 year storm event is 80 CFS. He explained that if they are looking at designing this at the 10 year storm event, which is considered normal for a street, then we are about a quarter of what we need as far as flood capacity. 4) The Kelly House crawlspace sits right at the Windy Oak Drive overtopping elevation which is why he experiences water through his crawlspace. Mr. Varnell added that the real concern to us is Par Drive.

Council Member Hinton asked where the developer fits into this. Mr. Varnell replied that how it probably happened was that South Creek was developed several years ago and that pipe was really undersized for handling any flow coming to it; it was probably backing up water into the Par Drive area the entire time it was undeveloped. Without tracing it all the way down stream, there is no way to know where that system really goes. The Par Drive area met the criteria, but there was an issue downstream that caused the initial issue and it was probably always backing water up into that area, however it went unnoticed until houses started being built. He added that it was probably happening all along since a 10 year storm event happens every ten years, but there was no one there to see it. Mr. Varnell commented that he thinks they met the criteria for the subdivision based on what the current standards are for Nashville, but the issue with Par Drive is really something that happened over in South Creek long before Par Drive was built.

Council Member Taylor asked if it would help the neighborhood any if the retaining pond was deeper. Mr. Varnell replied that the retaining pond is not really the issue and that it is insignificant to the stormwater area that we need; the pond being bigger or deeper does not serve any purpose. He commented that the solution has to be something to go along with Windy Oak and allowing the water to get out of there. Council Member Taylor asked where the water goes when it leaves the neighborhood. Mr. Varnell replied that it goes over to Laurel Springs into a canal that runs across on South Creek Drive; the water runs to the south of Nashville and ends up in the swamp that crosses Old Spring Hope Road.

Council Member Hinton asked if Mr. Varnell was recommending the 48" pipe. Mr. Varnell replied that they have not finished the report, but he did have enough information to talk about it tonight. He stated that they do not really have the specs to backup what they are doing, but if they use the City of Raleigh Road Design Specifications what they want to see is a 10 year storm level of service and then an overtopping of the one year of no more than a foot. He noted that they based the last model on the City of Raleigh's design criteria to give them something to design to. Mr. Varnell answered by stating that if he had to give

a recommendation then this model meets all of the criteria that we would like to see in that situation. He noted that if they went with option 2 and the 36" pipe, then they would already be digging a trench so why would they not go ahead and put in a bigger pipe; the only difference would be the cost of the pipe. Council Member Hobbs asked if they would need to receive new bids. Mr. Varnell replied that it would be a completely different solution than what they have in front of them; the solution the Council has in front of them would not give the final result that they want to see and he thinks it would fix one area but make the other area worse.

Mayor Brown asked if they would need to table this item until new bids or information is received to approve it. Mr. Lansing asked if Mr. Varnell would have the full report and a recommendation for the September 1st meeting. Mr. Varnell replied that they will have the report before the next Council meeting, along with a cost estimate. He added that he is not sure if they can get those prices back that soon, but they can try. Council Member Hobbs asked Mr. Varnell if he knew of any other potential issues town wide where we may see something like this again. Mr. Varnell replied that he is sure there are some isolated areas in the town, but he has not heard any complaints recently. He commented that the problem with storm events is that storms affect different areas different ways. He stated that there are some drainage issues that are smaller in nature. Council Member Hobbs asked if there was anything that could be done on Washington Street in the vicinity of Dos Hermanos. Mr. Varnell stated that the Par Drive issue is from a small pipe; the issue with Dos Hermanos is Stoney Creek. He explained that Stoney Creek got too much water too quickly and backed up on us; these are two different issues. He commented that he is not going to say there are no solutions, because there are; however they are not realistic. He stated that those businesses need to be built up, and there is not necessarily anything to be done to Stoney Creek because there is too much water to be addressed. Council Member Hinton mentioned that keeping Stoney Creek cleaned out would help. Mr. Varnell agreed and added that there are always things that could be done, but there will always be a storm event that floods something in town.

Council Member Taylor stated that this is the second time that this issue has come before the board and that he is in favor of something being done to alleviate the problem. He noted that they already are looking at solutions to correct this problem, but they have not done anything yet with the issue at Winwood/Indian Trail. He expressed concern that they do not have anything to help those residents in Winwood. Mayor Brown asked Mr. Lansing if they have looked at that issue. Council Member Hinton commented that it has been addressed over the years, but it has been piecemeal. Mr. Lansing informed the Council that Nancy Nixon with Nash County put him in touch with Jason Pleasant with NCDEQ about a buyout program; he has also reached out to Merrie Jo Alcock with Governor Cooper's office who has provided some information as well. Mr. Lansing stated that he is receiving information on a CDBG (Community Development Block Grant) flood buyout program and he is hoping to make an application for that but that he is still waiting to receive the application. He explained that Housing and Urban Development funds the CDBG, and that some of those funds were set aside to help people with reoccurring flood problems in specific neighborhoods. He commented that he thinks a lot of the residents in Indian Trail would qualify for that program. Mr. Lansing stated that the problem for that area is the volume of water and he thinks the solution is to simply buy those residents out and put them at a higher elevation. He apologized that this process is taking so long. Council Member Taylor asked if those residents were willing to adhere to the buyout program. Mr. Lansing replied that several residents that he has spoken with are willing; two residents in attendance at the meeting stated that they were willing. Council Member Taylor told Mr. Lansing that he appreciated the information and asked him to continue to follow through with it.

Council Member Hinton mentioned that the two properties that were recently bought out were a result of Hurricane Matthew and pointed out that it has taken this long to for it to come to fruition. Mr. Lansing noted that that particular program was through FEMA; this program would be done through HUD. Council Member Taylor commented that if this is a good program he does not think these residents need to wait another four years; he mentioned that he was told that this subdivision should have never been built to begin with. Mr. Lansing replied that we know that now today. Council Member Hinton commented that this is why they need to keep the developer's "feet to the fire" because there is a lot of land around here that is wet land. Mr. Varnell informed the Council that up until around 1960 they were not collecting a lot of stormwater data but that these water events that they have had are giving them more and more information and that is why the flood plain line keeps moving. He noted that it moved for the first time in 2004 and then it moved again in 2013; things are adjusting as they move forward and now some of Winwood is in the floodplain when it was not there before. Council Member Taylor asked if the pond at Winwood were to be dredged out if that would solve the problem. Mr. Varnell replied that it has nothing to do with how much stormwater it would hold. He explained that the stormwater effect is what is on top of the water surface level; the water level would not be lower if the pond were to be dug deeper because the outlet would stay the same. The outlet cannot get any lower because of Stoney Creek. He commented that they have looked at a lot of that already and have done some drainage improvement for the ditches on the upstream of the pond, but that the outlet controls the elevation of the water level that is there. He

commented that unless they can lower the outlet, they will not be able to change how much water it will hold back.

Mayor Brown called for a motion to table this item until the next meeting. Council Member Taylor made the motion, seconded by Council Member Hinton. There being no further discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0).

7. Mayor Brown called for New Business.

- a. Mayor Brown called for Consideration of a Service Contract with South Atlantic Timber Services, Inc. to Competitively Bid the Sale of the Town's 42-acres of Timber Located at 101 and 111 Industry Court and Oversee Its Logging.

Mayor Brown gave a summary of the issue: The Town has a shell building developer that wants to partner with the Town of Nashville and build a 50,000 sq. ft. shell building at the Nashville Business Center on a lot owned by the Town at 111 Industry Court. In order for this to happen, the trees on the 8-acre lot will need to be removed. Mr. Lansing has had the timber appraised by Chris Cobb, South Atlantic Timber Services, Inc. of Nashville. Mr. Cobb also appraised the timber on the Town's other 7-acre lot on Industry Court and the timber on the Town's adjoining 27-acres in the Stoney Creek bottom. The appraised timber value is \$40,920. In speaking with Mr. Cobb, Mr. Lansing has discovered that there are many regulations governing logging in North Carolina, especially in floodplains and along blue lined streams. Mr. Lansing has also learned that there are some logging companies that do not adhere to best logging practices, leaving logged areas a real environmental mess. In addition to timber appraisals, Mr. Cobb also competitively bids logging jobs for timber owners, oversees logging operations to make sure best logging practices are followed, sees to it that stream buffers are maintained, makes sure the correct property is logged, that tree tops and branches are chipped and hauled off, that temporary haul roads are appropriately placed, built, and cleaned-up after logging, and that stumps are removed from areas for replanting. Mr. Lansing asked Mr. Cobb what it would cost to have him do all of these things for the Town to make sure that if the Council decides to sell the timber that the Town does not end up with any logging and environmental violations from NCDEQ. The cost to do so is 5% of an accepted timber purchase contract by the Town. For example, if a logging company offers the Town \$40,920 for the timber, a service contract with South Atlantic Timber Services would be \$2,046, and there would be no charge of the \$1,000 timber appraisal.

Mr. Lansing called on Chris Cobb to answer any questions from the Council. Mr. Cobb informed the Council that he was called upon by Mr. Lansing to complete an appraisal of these three properties. He explained that in looking at the property for the shell building, the 27-acres behind it would lose access for the logging corridor to remove the timber once that property is sold. He stated that for timing, if you are going to log one property then you might as well log them all. He did note that the logging contract does not include stump removal; the site will be cut clean, but there would be no removal of the stumps. Council Member Hinton asked what he would estimate as the cost to remove the stumps. Mr. Cobb replied that it would vary and that the biggest part of that cost is going to be removing it from site; he would estimate on the low end at \$2,500 an acre to remove the stumps. He noted that he is not a contractor that does that and so this is a ballpark figure. He commented that the businesses he would solicit bids from are logging operations that would harvest the timber and remove the product, but not the stumps; the Town will need a grading contractor for the stump removal. Mr. Cobb added that if a building were to be put there, then they would have to grade the property anyhow.

Council Member Taylor asked if he would wait until the stumps were removed before the final cleanup would be done. Mr. Cobb replied that they would generally do the cleanup as they are moving out; this would be covered in the contract if the Council wishes to proceed and the timber contract would protect the Town of Nashville as far as cleanup, culverts, etc. He added that anything that is damaged during the logging, the logging company would be responsible for repairing. Mr. Cobb commented that this property has a unique situation with both the sewer line running through the property and the area being low lying; they will need to build a shovel-run for 250-300' to minimize environmental impact. He commented that they will want a reputable company to handle this and he will solicit bids from 4-5 companies that are reputable and have the right equipment and staff to run the equipment. Council Member Taylor asked Mr. Lansing if we log the property and build on that property, how much of an impact that will have on Stoney Creek. Mr. Lansing replied that when the shell building is built, the builder will be required to capture and retain their onsite stormwater; they will have to put in a retaining pond to release the water slowly so that it does not impact any greater after development than it did before development. Mr. Lansing noted that the expense for that would fall with the developer.

Mr. Lansing stated that his hope with regards to the logging is that we would receive enough from the logging to cover the cost of grubbing out and removing the stumps. If it were \$2,500 an acre at 14-

acres it would cost \$35,000. He is hopeful that if we bid the stump removal out that we could get this done for under \$35,000. Council Member Hinton informed Mr. Lansing that they did not receive a map showing the 27-acres in the Stoney Creek bottom. Mr. Lansing replied that he had included the wrong map in the packet. Mr. Lansing recommended that in light of Mr. Cobb's expertise that the Town enter into an agreement with his company to let the bid for the timber and oversee its harvest. Council Member Hinton asked if he had looked at any other companies. Mr. Lansing replied that he had not and he is not aware of any other companies in the area that do what Mr. Cobb's company does. Council Member Taylor asked if this was just to allow Mr. Cobb to solicit bids. Mr. Lansing replied that he would also supervise the actual logging operation to make sure that they do not go in the blue lined areas, that they maintain the buffer with Stoney Creek, and that they follow best timber harvesting practices.

Mayor Brown called for a motion to grant Mr. Lansing permission to execute the service contract with South Atlantic Timber Services. Council Member Hobbs made the motion to approve, seconded by Council Member Taylor. There being no discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0).

The contract was approved as follows:

AGREEMENT FOR SERVICES
TIMBER SALE

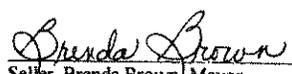
This Agreement, entered into this 5th day of August 2020, by and between South Atlantic Timber Services, Inc., hereinafter called Agent, and Town of Nashville, hereinafter called Seller(s), hereby specifies the services and terms upon which both parties are mutually agreed:

1. Agent will cruise, appraise, and market the timber on the Seller(s) property described below for a fee of 5% of the total purchase price paid for the timber by the highest bidder.
 - Property is located in the Town of Nashville, Nash County, North Carolina containing 42 acres more or less in timber.
 - Parcel ID Number(s): 005851, 033993, 305045.
2. Agent will flag, paint, or otherwise mark timber sale and/or property lines before the timber is sold.
3. Agent will advertise the timber to potential buyers and give thirty (30) days, more or less, time for them to cruise and appraise the timber prior to the sale date agreeable to both parties.
4. Agent will assist with the closing, including making sure the timber deed contains terms and conditions to protect the property from damage and to insure harvesting of the timber in compliance with all State and Federal Regulations. Agent will also supervise the harvesting operation to the extent necessary to insure compliance with the timber deed provisions.
5. Both Agent and Seller(s) will be paid up front, in full, before any timber is cut, at the time of closing.
6. Agent will ensure timber buyer has workman's compensation and general liability insurance prior to timber sale closing.
7. Agent will assist in any reforestation of the property.

South Atlantic Timber Services, Inc.


Agent, Chris Cobb

Town of Nashville


Seller, Brenda Brown, Mayor

Attest:


Lou Bunch, Town Clerk

- b. Mayor Brown called for Consideration of a Sanitary Sewer Flow Meter Analysis at the Sewer Meter Vault on Old Carriage Road.

Mayor Brown gave a summary of the issue: The Town of Nashville has an agreement with the City of Rocky Mount to receive and treat Nashville's sanitary sewer wastewater. There is a gravity flow sewer line from Nashville to Rocky Mount that has a sewer meter vault on Old Carriage Road. Per our agreement with the City of Rocky Mount, Rocky Mount has the meter calibrated annually for accuracy. Since its calibration in January, our monthly sewer bills from Rocky Mount have been \$45,000 to \$50,000 more. Public Works Director Lee Brown and Mr. Lansing believe the flow meter has been mis-calibrated.

To prove this and request an adjustment from Rocky Mount, we need to install a temporary flow meter and compare the two meters' readings for a 3-month period. We have received a proposal from Wooten Company in Raleigh for \$5,500 to oversee the installation of a 2nd flow meter and conduct analysis of the two meters' readings. Rental or lease of the 2nd meter is not included in Wooten's proposal. A proposal for a meter lease and installation will be distributed at tonight's meeting.

Mr. Lansing called on Lee Brown to speak on this issue. Mr. Brown explained that the Town has been "fighting this battle" since the early 1980's with concerns of the flume and the measuring of the wastewater. He commented that from what they can tell, a reasonable expectation or agreement has never been had. He reminded Council that there were several budget amendments done at the end of last fiscal year to account for the wastewater treatment. Mr. Brown informed the Council that they have been making efforts to cut down on inflow and infiltration via smoke testing. He commented that they have also reached out to the Wooten Company who was dealing with this issue in the early 1990's; they are on board with helping the Town solve this 30-year old problem. Mr. Brown stated that the other part of this proposal was having a rental meter installed so that a side by side comparison could be done with the unit already in place. The quote for that from ClearWater, Inc. is \$17,080 for a four month rental. Mr. Brown explained that the hope is that after four months we will have enough significant rain events and regular weather events to compare the flow data of the City of Rocky Mount's meter versus our meter; this would help navigate us to a reasonable expectation or agreement for how Rocky Mount is billing us and the approach for measuring the wastewater.

Mayor Brown asked where the money would come from to pay for this. Mr. Lansing replied that \$5,500 could be taken out of Contracted Services in the Sewer budget; the \$17,080 would need to be pulled out of the reserves because there is not enough budgeted in the FY 20-21 budget for this expense. Mr. Lansing noted that it is with some urgency that this item is being brought to Council; we are seeing a \$45,000 per month increase over last year in our bill from Rocky Mount. He added that we know the meter was recalibrated in January or February and since that time the bills have been significantly higher each month. He commented that we do not feel that in looking at our water consumption between what we buy from Rocky Mount and what we are pumping from our own wells that it could not have gone up that much consistently every month. Mayor Brown asked if they have confronted Rocky Mount about this issue. Mr. Brown replied that we have made it known that we want to consider this and have reached out with questions getting flood data, who is calibrating the meter, and questions of the like. He commented that sometimes communications can be few and far between, depending on who you are reaching out to. Council Member Hinton commented that since January that it would be around \$350,000 over what we normally pay and that it is a lot of money. Council Member Taylor asked what the cost was for us prior to the beginning of the year. Mr. Lansing replied that it was around \$280,000-\$290,000 per month. Council Member Hinton asked if they thought that Rocky Mount would be open to an adjustment. Mr. Lansing replied that if we can prove it then they would be open to it. Mr. Brown commented that he did not know that a conversation about an adjustment could happen without reasonable data to support the conversation. Mr. Lansing noted that we are looking at spending \$600,000 for the full year; spending the \$17,080 plus \$5,500 seems like the best thing to do at this point so we can get the data. Mayor Brown commented that she did not think we have a choice because of the overcharges.

Mr. Lansing asked Mr. Brown to explain why we believe the meter is miscalibrated. Mr. Brown commented that two different industry professionals have been brought in to look at the flume; the water should be smooth when it flows over the flume, however there is a lot of turbulence on the downstream side of the flume. One opinion was that there is a better meter that can be used for the application. Another opinion was that the company that calibrated this meter at our flume had also had a recent miscalibration that cost another small town a significant amount of money that was not caught until further investigation; it was confirmed in that instance that the flume and the meter were calibrated incorrectly causing the increase in fees. Council Member Hinton asked how long he thought this had been going on. Mr. Brown replied that it has been going on since at least 1994. Mr. Lansing interjected that the most significant time has been the last six months. Mr. Brown added that it came to our attention at that point with the increase in bills, but that the Town has been dealing with this since 1994. Mr. Brown commented that this analysis would give us a "leg to stand on" and confirm some suspicions. Council Member Hobbs commented that since we are not getting much response or cooperation from Rocky Mount she thinks they need to move forward with this and get the second meter in place so they can evaluate and present a case.

Mayor Brown called for a motion to approve the agreement with Wooten. Council Member Hobbs made a motion to approve the agreement with Wooten Company for overseeing the installation and also approve the installation for the temporary sanitary sewer wastewater flow meter, seconded by Council Member Hinton. There being no discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0).

c. Mayor Brown called for Budget Amendments.

Mayor Brown called for Budget Amendment #1 – LSTA EZ Grant Award Letter. The Cooley Library was awarded the Federal LSTA EZ Grant for Fiscal Year 2020-2021 in the amount of \$15,867. The grant funds require a local match in the amount of \$5,289 and will be used to implement a STREAM program. This budget amendment appropriates fund balance for the local match and makes grant funds available for expenditure.

Mayor Brown called for a motion to approve Budget Amendment #1. Council Member Taylor made the motion, seconded by Council Member Hobbs. There being no discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0).

Council Member Taylor thanked Mrs. Alston. Mrs. Alston commented that the library has also been approved for an additional grant. Council Member Hinton asked if it was a matching grant. Mrs. Alston replied that it will be a \$10,000 grant with no match required.

Budget Amendment #1 was approved as follows:

BUDGET AMENDMENT FISCAL YEAR 2020-2021					
Budget Amendment #					1
Account #	Account Description	Current Budget	INCREASE	DECREASE	Amended Budget
Fund	10-General Fund				
Revenues:					
10-349-0302	FEDERAL GRANTS LIBRARY	\$ -	\$ 15,867.00	\$ -	\$ 15,867.00
10-399-0000	FUND BALANCE	\$ -	\$ 5,289.00	\$ -	\$ 5,289.00
			NET CHANGE IN REVENUES		\$ 21,156.00
Expenditures:					
10-630-4205	FEDERAL GRANTS LIBRARY	\$ -	\$ 21,156.00	\$ -	\$ 21,156.00
			NET CHANGE IN EXPENDITURES		\$ 21,156.00

EXPLANATION:
The library was awarded the Federal LSTA EZ grant to implement a STREAM program. The grant requires a 25% match.

Mayor Brown called for Budget Amendment #2 LSTA COVID-19 Response Mini-Grant Agreement. The Cooley Library was awarded the Federal LSTA COVID-19 Response Mini-Grant in the amount of \$1,000. The grant funds do not require a local match and can be used to cover COVID-19 related expenses. This budget amendment makes grant funds available for expenditure.

Mayor Brown called for a motion to approve Budget Amendment #2. Council Member Taylor made the motion, seconded by Council Member Hobbs. There being no discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0).

Budget Amendment #2 was approved as follows:

BUDGET AMENDMENT FISCAL YEAR 2020-2021					
Budget Amendment #					2
Account #	Account Description	Current Budget	INCREASE	DECREASE	Amended Budget
Fund	10-General Fund				
Revenues:					
10-349-0302	FEDERAL GRANTS LIBRARY	\$ 15,867.00	\$ 1,000.00	\$ -	\$ 16,867.00
			NET CHANGE IN REVENUES		\$ 1,000.00
Expenditures:					
10-630-4205	FEDERAL GRANTS LIBRARY	\$ 21,156.00	\$ 1,000.00	\$ -	\$ 22,156.00
			NET CHANGE IN EXPENDITURES		\$ 1,000.00

EXPLANATION:
The library was awarded the Federal LSTA grant to help cover COVID-19 costs. The grant does not require a local match.

8. Mayor Brown called for Council Comments.

Council Member Hinton thanked the Police and Fire Departments for taking care of them last night with the storm; she commented that they dodged a bullet. Chief Joyner stated that the storm turned a little bit after it came on shore and that saved us.

Council Member Hobbs thanked all of the staff and recognized Mrs. Alston for her work with the library grants. She thanked the Department Heads and staff for moving forward during these crazy times that we are in.

Council Member Taylor echoed Mrs. Hinton's and Ms. Hobbs' sentiments and stated that our town staff is doing an excellent job. He commented that we have dodged a few bullets lately and asked the

citizens to keep the Windsor community in their prayers because they had been hit hard by the storm. He encouraged the staff to keep up the good work.

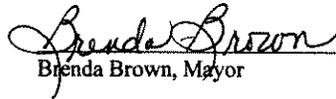
Council Member Hinton asked Chief Joyner if the oak tree that fell on Washington Street happened during a squall the day before yesterday. Chief Joyner replied that it happened during the first rain band yesterday. Mayor Brown commented that it was completely rotten. Chief Joyner commented that they have had two other trees down there that were rotten and so they need to keep an eye on the trees over there. Council Member Hinton asked if the tree hit anything. Chief Joyner replied that it did not. Mayor Brown commented that it fell in between the two houses. Council Member Taylor commented that several meetings ago they had someone come and speak about dead trees; he asked if there were any others that need to be removed before they cause injury. Mr. Lansing replied that many of the trees from the outward appearance do not appear diseased or damaged in any way, but may be hollow on the inside. He commented that there are around two dozen of those Willow Oak trees that could all be the same way. He added that for the most part those are DOT trees and that he did follow up with Bobby Liverman when that complaint came through. According to Mr. Lansing, Mr. Liverman had stated that he was putting those in their work plan but he has not seen any work done. Council Member Taylor asked Mr. Lansing to follow up with that. Council Member Hinton commented that the old oak stump at the corner of First Street and Washington Street has still not been removed from when the tree went down several years ago. Mr. Lansing informed Council that Mr. Liverman said that DOT would take care of fallen over trees, but not the stumps.

9. Mayor's Comments.

Mayor Brown thanked the Council and the citizens for coming out tonight, and also thanked the staff. She then introduced and welcomed our new Planning and Development Director, Sherry Moss. Mayor Brown also commented that Mr. Lansing and the staff are diligently working to fill the vacant positions and that she hopes they can get those filled so everyone can work together and do some great things for Nashville.

10. There being no further business, Mayor Brown called for a motion to adjourn.

Council Member Hobbs made the motion, seconded by Council Member Hinton. There being no discussion, Mayor Brown called for a vote. The motion was unanimously approved (3-0). Mayor Brown declared the meeting adjourned at 7:56 PM.


Brenda Brown, Mayor

ATTEST:


Lou C. Bunch, Interim Town Clerk

